

Ethan Jordan

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Education

Skidmore College, Saratoga Springs, NY, Bachelor of Arts, May 2003

Bioinformatics-Graphical Implementations of Data (3.34 GPA), Self-Determined Major, Theater (3.51 GPA), Minor
Cumulative GPA 3.26 - Highest Honors (Spring 2002, Fall 2002) Honors (Spring 2003)
Palamountain Scholarship recipient: outstanding academic and co-curricular achievement

Relevant Experience

Technical Support Representative – Idexx Laboratories, Westbrook, ME January 2005 – July 2005

Provided phone support for Idexx products: Vetest, QBC Autoreader, VetLyte, SnapReader and Snap ELISA Kits
Data entry and retrieval using SAP, took orders, tracked shipments, answered billing questions, faxed information.

Development Assistant/Technology Assistant - Lincoln Academy, Newcastle, ME, Fall 1999 - Present

Re-designed and maintain website (WWW.lincolnacademy.org), designed newsletters, publications, and fundraising materials using Photoshop and Pagemaker. Installed and troubleshot software and hardware. Setup computer lab. Conducted Inventory. Provided administrative support to development staff of 4.

Inventory Technician – Asset Inventories, New York, NY, Fall 2003 – Winter 2004

Survey computers in the New York City public education system using specialized software and paper collection methods.

Student Worker - Media Services, Skidmore College, Spring 2001 – Spring 2003

Manipulate sound using Sound Edit 16. Setup audio/visual equipment. Film for events. Train users and provide graphic design assistance in Photoshop and Dreamweaver. Edit video using I-Movie, Final Cut Pro, and analog equipment. Scan and retouch slides, graphics and text documents. Print simple to sophisticated posters and documents. Checkout equipment.

Web/Database Developer - Microscopy Imaging Center, Skidmore College, Fall 2002 – Spring 2003

Re-designed webpage, added Flash Content. Developed database interactivity.

Co-producer, National College Comedy Festival, Skidmore College, Fall 2002 - Spring 2003

Designed posters and website. Secured venue, comedic talent and performers. Wrote and performed in show introductions.

Freelance Designer –

WWW.thecocktailguru.com – Winter 2006

WWW.mileshalpern.com – Winter 2004

David Duncan, Nanatorium, Saratoga Springs, NY, Spring 2002- Winter 2003

Created improved graphic model of NCL Full-Adder. Acquired, manipulated and printed graphics.

Switcher, Video Editor - TV3, Skidmore College, Spring 2002

Maintained communication with camera crew of five. Setup switching cart for event filming. Edited video in Final Cut Pro.

Independent Study: PHP/mySQL Database Interactivity - Computer Science Dept., Skidmore College, Spring 2003

Built database and website to allow users to create, and interact with, databases. Built dynamic graphing webpage

Computer Technician, Somerville Elementary School, Somerville, ME, 1998

Rebuilt computers, installed computer labs, cabled rooms, managed inventory.

Additional Experience

Freelance Theater Electrician – New York City; Fall 2003 – Fall 2004, Chicago; Winter 2006 - present

Radio Show Host - WSPN, Skidmore College, Spring 2002 - Spring 2003

Night Crew/Cashier - Hannaford Brothers, Damariscotta, ME, 1997 - 2002

Lab Assistant - Biology Department, Skidmore College, Fall 2001

Stage Manager - Fovea Floods, Saratoga Springs, NY, Spring 2001

Student Worker - Computer Information Technology Services, Skidmore College, Fall 1999 - Spring 2000

Skills

Programming (PHP, C++, HTML, MYSQL, Visual Basic), video editing (analog, I-Movie, Final Cut Pro), graphic design and publishing (Photoshop, Flash, Maya, PageMaker, InDesign, Dreamweaver), Microsoft Office, SAP

References Available Upon Request